

## **INVITATION FOR SUBMISSION OF QUALIFICATIONS AND BID**

Notice is hereby given that Jefferson County will accept sealed bids, accompanied by a Bid Bond, for the Renovations and Additions to the Jefferson County Leisure Center located at 209 E 7<sup>th</sup> Street Louisville, GA 30434. Bids shall be submitted to the Jefferson County Commission Office located at 217 E. Broad Street Louisville, GA 30434, **no later than Tuesday February 28, 2023 at 11:00 a.m., Eastern Daylight Time**. The project is funded, in part, by a Community Development Block Grant. Bidders must comply with all Department of Community Affairs requirements, wage rates, etc. and HUD Section 3 employment procedures. Refer to the complete list of CDBG Clauses in the project manual. Bidders are to provide Georgia Security and Immigration Compliance Act Affidavit at the time of bid proposal as well as a Bid Bond. Omission of any of these completed forms can make the bidder non-responsive.

Bids shall be evaluated based on the price and the requirements and criteria set forth herein. The contract shall be awarded to the most-qualified and responsive bidder whose qualifications and bid meet the requirements and criteria set forth. A Pre-bid Conference will be held at the Leisure Center on February 14, 2023 at 11:00 a.m. In order to allow prospective bidders to tour the facility.

Documents are available for download on the Architect's FTP site. Proposers may obtain a Username and password, by sending an inquiry to [info@carterwatkins.com](mailto:info@carterwatkins.com). Documents will also be posted in the Commission office for review. No documents will be mailed. Any questions regarding the bid documents should be emailed to [info@carterwatkins.com](mailto:info@carterwatkins.com). Addendum may be issued during the bidding period. All bidders are responsible to check the Architect's FTP site for addenda.

Both a Performance and a Payment Bond will be required in an amount equal to 100% of the Contract Price in a form to be provided by the County. Proof of General Liability Insurance and Workman's Compensation Insurance will be required with the Jefferson County Commission listed as an additional insured. All bids must be accompanied by a Bid Bond or Certified Funds in the amount of 5% of the Bid Amount.

All contractors must comply with the provisions of O.C.G.A. Sec. 13-10-91, and must register and participate in the federal work authorization program (also known as E-Verify ([www.uscis.gov/everify](http://www.uscis.gov/everify))). A contractor must submit the required affidavit BEFORE ANY BID IS CONSIDERED. A form affidavit shall be provided with the bid package.

Bids may not be withdrawn for a period of 60 days after time has been called on the date of bid opening. The Commissioner reserves the right to reject any and all bids and to waive any technicalities or irregularities and to award the bid based on the highest and best interests of the County. This project will exceed \$100,000 and therefore this project will be subject to the Public Works Construction Law, OCGA Sec. 36-91-1 et seq. This is a HUD Section 3 Opportunity.

**The Honorable Mitchell McGraw, Chairman  
JEFFERSON COUNTY BOARD OF COMMISSIONERS**